

Katherine Therrien School Advisory Council (SAC) – General Meeting Minutes

Location: Katherine Therrien Catholic Elementary School (Held remotely- via Zoom)

Wednesday, February 16, 2022

Meeting Called to Order 7:00 pm Minutes

Attendance:

Jody Hertlein – Principal KT

Annarita Chiesa – Chair PAC

Erica Peacock – Secretary PAC

Aaron Gregson – Treasurer PAC

Grace Salaysay – Vice Chair PAC

Joe Salaysay - Guest

Elssa Voo – Guest

Jennifer Charrois – Guest

Christine Letwin – Guest

Bailey Jackart – Teacher KT

Andrea Chiarello – Teacher KT

Jen Sibug – Guest

Sein Takeste – Guest

Jennier Charrois – Guest

Matthew Charrois – Guest

Sien Tesfaldet – Guest

Agenda: Jody provided Agenda

Motion to Approve: Motion to Approve Agenda. Approved (1st Aaron/2nd Grace)

Meeting Minutes: Approval of Minutes form November 2021.

Motion to Approve: Motion to Approve meeting minutes (1st Aaron/2nd Grace)

Prayer: Jody read prayer to group

Old Business: Review and approval of financial statements for Service Alberta in accordance with the Societies Act. Will allow for registration of Casino and Casino date. Aaron Gregson prepared statements and showed to the group. Erica asked about a number in one of the returns this was a rounding software issue.

Motion to Approved: That the Parent Council approve the 2020 and 2021 financial statements as provided. Annarita Chesa to sign. 1st/ All in favour – approved.

Two businesses have to reissue their cheques to the society including Mables Labels and Education Station – Society cannot cash the cheques because the wrong name is on them.

Purdy's fundraiser raised \$1600.00 that was deposited into the General Account.

Principal's Notes:

[Administration Notes – Wednesday, February 16, 2022](#)

- **Christmas Soup Lunch:** Our Christmas dinner of soup and treats was a huge success. Students were overjoyed to have a hot lunch once again. Thank you to Grace Salaysay and Jennifer Charrios for their work in organizing and serving.
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- **Staffing Update:** With the shortage of workers and with various leaves, we have had difficulty filling our staffing needs at the school. However, we have slowly filled these positions and are almost at full staff. We extend a warm welcome to the following staff:
 - David Kasingarirwi – therapeutic assistant-speech/language
 - Kelly Paterson – therapeutic assistant-emotional/behavioural
 - Jody Harris – educational assistant
 - Anett Parokkaren - therapeutic assistant-emotional/behavioural

We currently have one educational assistant on leave that we have not had a consistent person to fill. These unfilled spaces have impacted our staff's workload. We are hoping that once we have all positions filled, we will be able to offer more extra-curricular and alternative learning experiences for our students.

- **CoVID Update:** With the Omnicom variant, schools were hit harder than most other waves. Our grades 1, 2, 3, 5 and 6 all ended up online for a period as a circuit breaker.

With the change in masking rules for students in school, we have set up our practice to enforce masking for those students who arrive at school with a mask. Our reasoning is that a parent/guardian must want their child in a mask if they are arriving to school in one. If this is not the case, we ask the parent/guardian to contact their child's teacher to clarify their wishes for their child.

- **Flex:** Our first round of Flex is complete or nearly complete. Students partook in varying physical literacy activities over the last few months. With some students online during our last Flex session, they will finish their activities this month.

Our next Flex sessions will focus on learning how to play a variety of board games that we have in the classrooms. (Thank you to the School Council for these!) These games have a literacy or numeracy focus and will encourage those skills students are learning in class in a fun way.

- **Literacy and Numeracy Skill Data Gathering:** Over the course of February, we have been doing some data gathering in the growth of our students' literacy and numeracy.

Based on our Reading Data, we are very proud of the HUGE gains in reading skills by many of our students. With the support of our division's reading intervention teacher as well as Ms. Letwin, students are showing stronger and stronger skills in reading from grades 2 upward. Our Kindergarten and grade 1 class are currently doing their data gathering and getting the baseline measures for future comparison. However, we are also observing many gains by students as we work with them daily.

We do not send much homework home with our students. Rather, students are encouraged to practice their reading and basic math facts. Students should be reading 15-20 minutes and practicing 10 minutes of basic math facts daily (addition, subtraction

as well as multiplication and division for grades 4-6). Students have access to RazzKids and Mathletics as another form of practice.

- **Sensory Room:** With divisional surpluses, we have been the beneficiary of much inclusive sensory and regulatory equipment for our students. What was supposed to be our chapel has now turned into a sensory/regulation room for our students. When accompanied by an adult, they are invited to use the room as a quiet space or a space to burn off a bit of energy when the gym is in use.

We have not given up the idea of a chapel area. We may look to develop an area in our learning common.

- **2022-2023 Planning:** Even though our year is barely half over, we are already in the throws of planning for the 2022-2023 school year.

The 2022-2023 division calendar has been released and there will be a fall break. We will be looking at school times later in the month and will endeavour to keep them as close to this year's times as possible. Administrative placements will be made the end of February.

Our Open House is on Thursday 10 March 2022. It will be a virtual event once again. We are looking for any parents willing to supply a voice recording in answer to the question:

What makes Katherine Therrien a great school for your family?

This will help us show our interested audience what a great school we are. If you are able and willing, please submit your audio recording to Ms. Hertlein by **Friday 25 February 2022**.

Please also spread the word to any families that you know are looking for a new school. Your voice holds the greatest value to families seeking schools.

- **Community of School Councils:** Our division is hosting an online evening of all school councils Monday 14 March 2022 from 6:30-8:00. This is an evening where we will be asked to gather data for our board of trustees and school division. Please mark your calendar to join us virtually that evening.

Teacher Christina – There has been a significant increase in reading proficiency and student pride. Thank you to the teacher's reading interventionist.

Open House on March 10, 6:30pm. Asking parent to do an audio recording what make Katherine Therrien a great school for your family. Need recording by Friday 25, 2022.

Community of School Councils, Monday March 15, 2022 will send out reminder.

Treasurer: Aaron

General Account - \$5085.02

Over \$5000 in General Account – Hot lunch only cost \$300 for Christmas Lunch. Aaron asked if there is anything the school wants to buy for the children.

Jody – could not think of anything at this time. Will want to attend Church and will need to pay of busing.

Jennifer – Ice cream will be delivered tomorrow and the process has gone well for ordering. Going to be looking for feedback concerning the delivery.

Hot Lunch – is there an interest in doing hot lunch again. Grace can help. Spaghetti lunch idea. Boston Pizza an option. Aim for April.

Fun Day on April 29, 2022. Near the end of the month. School still has the healthy hunger account. Need password.

New Business:

Joe has offered to accept the fundraising position and has some good ideas for a Raffle and Silent Auction. Joe provides some ideas. Aaron asked if AGLC license required for raffles. A licence for silent action under \$2000 can be obtained.

Jody to keep silent auction idea at school. Aaron indicated that internet e-transfer cannot be used.

Jody indicated that a reading machine could be obtained from the bank.

Motion to Approve: To appoint Joe Salaysay as fundraising chair (2st Aaron/ 2nd Grace)

Joe would like a motion to organize the fundraising. March would be good for the fundraiser. Jen to reach out for silent auction items.

Motion to Approve: To run a silent auction and raffle end of April/beginning of May and get a raffle licence from AGLC (1ST Aaron/2nd Grace)

Knights of Columbus to help Katherine Therrien with Strove Tuesday making pancakes need supplies such as cutlery, sausages, and juiceboxes.

Motion to Approve: To approve up to \$ 1000 for supplies for Strove Tuesday lunch for school children and staff. (1st Grace/2nd Erica)

Once we get cheque from School Division \$500 Alberta Education grant can be used to build up the school council or is used for educational purposes. Need to think about how to apply the grant.

Adjourned: 8.05 pm